

Broker Details

Name of broking house (<i>the Broker</i>)				
QBE underwriter				
Page		of		

QBE Broker Xchange

Staff applying for access to QBE Broker Xchange		Job function			Internal QBE use only		
Name	Email	Claims broker	Placing broker	Both	User name	Confirmed	Password issued

Note: it is the responsibility of the broking house to notify QBE of any changes to the list of authorised staff

Internal QBE Use Only

1. Received Access Form with acceptable authorised signature: Yes No

2. Authorised by QBE manager/underwriter

Signature		Date (dd/mm/yyyy)	
-----------	--	-------------------	--

3. User set up completed by (IT)

Signature		Date (dd/mm/yyyy)	
-----------	--	-------------------	--